

**Minutes of Meeting**  
**INFORMAL FACT-FINDING CONFERENCES**  
**August 23, 2007**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act

Amy Chappell, Presiding Officer, presided. No other Board members were present

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1 John Mark Bellamy, Jr  
t/a JB's Home Improvements  
File Number 2008-00305  
**(NO DECISION MADE)**

John Bellamy, Jr – A

2 Gary M. Cool, Jr.  
t/a MC Construction  
File Number 2008-00305  
**(NO DECISION MADE)**

Gary Cool, Jr – A  
Melanie Kressley - P

The meeting adjourned at 11:00 AM

**BOARD FOR CONTRACTORS**

  
Mark D. Kinser, Chairman

  
Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1 Name: Amy Chappell
- Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on August 23, 2007
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
none
- 6 I declare that.
- (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
\_\_\_\_\_
- (b) I am able to participate in this transaction fairly, objectively, and in the public interest.
- Achappell 8/23/07  
Signature Date